







Using a hand-held microphone

		<p>Microphone 20 to 30 cm (8 to 12 inches) from mouth.</p> <p>Held firmly to avoid handling noise.</p> <p>Pointing at speaker's mouth but not directly in front of it.</p>
		<p>Microphone too close; risks "popping" and breath noises.</p> <p>Obscures mouth so difficult for people who lip-read.</p>
		<p>Microphone not pointing at speaker.</p> <p><i>(Unlike some microphones used for TV reporting, where there is no chance of feedback, these microphones are directional and only pick up sounds in front of them.)</i></p>